



Your Logo

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THE ULTIMATE SELLER TO DO LIST

1.

The Whole House

Objectively evaluate every room

Clean/ replace as needed:

- | | | |
|--|--|---|
| <input type="checkbox"/> Light switch covers | <input type="checkbox"/> Fireplace | <input type="checkbox"/> Lightbulbs |
| <input type="checkbox"/> Front door | <input type="checkbox"/> Carpets | <input type="checkbox"/> Blinds |
| <input type="checkbox"/> Doors & door knobs | <input type="checkbox"/> Interior & exterior paint | <input type="checkbox"/> AC/ heater vents |

Dust everything:

- | | | |
|---------------------------------------|----------------------------------|--|
| <input type="checkbox"/> Walls | <input type="checkbox"/> Blinds | <input type="checkbox"/> Ceiling |
| <input type="checkbox"/> Baseboards | <input type="checkbox"/> Windows | <input type="checkbox"/> AC intake vents |
| <input type="checkbox"/> Ceiling fans | | |

Make it inviting:

- ☐ Make it inviting
- ☐ Pack up all knick-knacks & figurines
- ☐ Prune & nurture all house plants
- ☐ Remove any furniture that you can live without
- ☐ Remove all but a few decorative books
- ☐ Pack away personalised photos
- ☐ Reduce the amount of wall art
- ☐ Add lamps to any dark spaces
- ☐ Avoid using air scents
- ☐ Use essential oil diffuser

2.

Living Room & Family Rooms

Maximise visual floor and wall space

- ☐ Keep all coffee tables clear
- ☐ Remove any ash trays
- ☐ Keep furniture to a minimum
- ☐ Store toys away, out of sight
- ☐ Use pillows and throws to soften the space



3.

Dining Room

Minimise furniture

- Light fittings should be at a min. 1.5mtrs from floor
- Clear dining table, only have a center-piece
- Remove extra chairs from table
- Should only seat 4-6 chairs

4.

Kitchen

Clean & clear surfaces

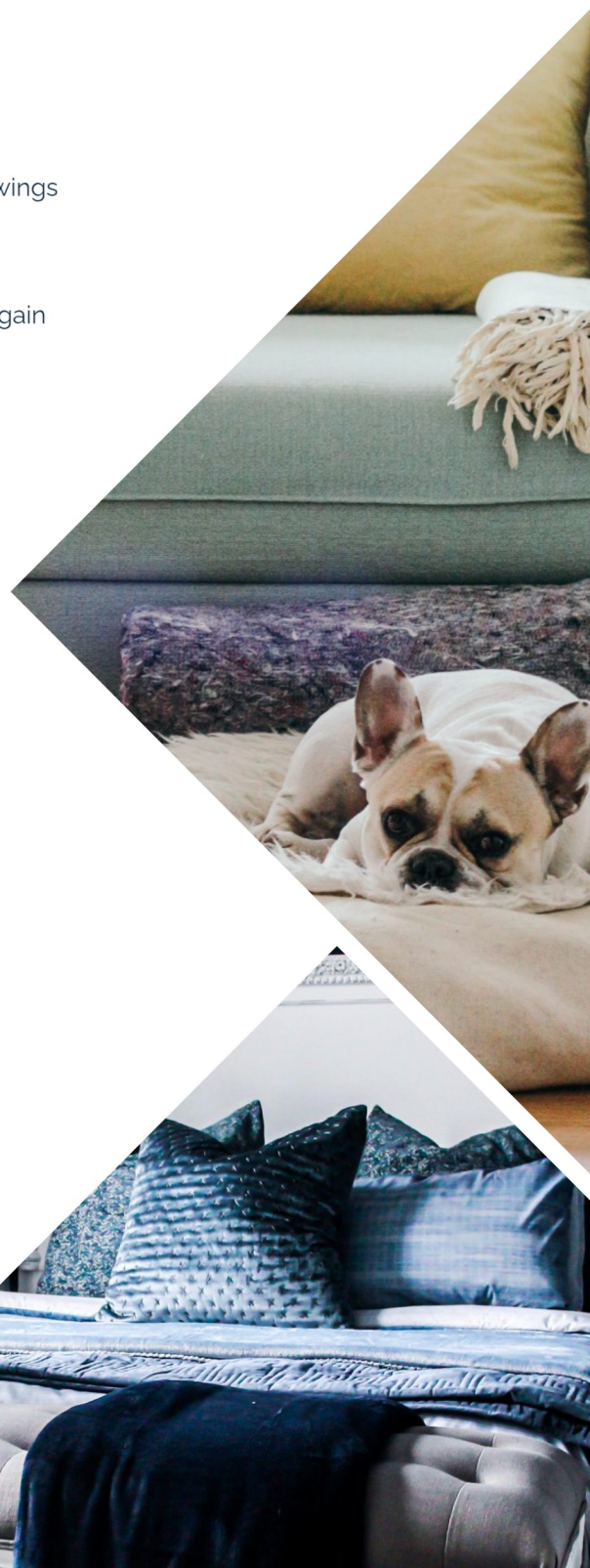
- Put away all mops, brooms, vacuums, etc.
- Empty the garbage before each showing
- Remove any pet food/water dishes before showings
- Organise pantry to look nice and neat
- Box up any dishes and cooking supplies
- Scrub/polish the sink to make it look like new again
- Clear all items from kitchen counter tops
- Clean tile grout, bleach if needed
- Clean the stove, oven and microwave
- Clear the refrigerator of magnets, pictures, etc.
- Repair broken or loose corners on counter tops
- Replace burner pans on the stove if worn

5.

Bedroom

Make your bed & stow your stuff!

- Make beds daily
- Invest in new bedspreads
- Clear off bedside tables, dressers, etc.
- Store daily necessities in drawers or closets
- Organise closets to be nice and neat
- Keep closet doors closed
- Keep all the floors clear and vacuum regularly
- Remove all wall decor, other than tasteful art
- Repair any holes or damage to walls



6.

Laundry

Put it all away!

- Put soap and supplies in cupboards
- Use high watt bulbs to make it look brighter
- Keep floors cleared of clutter and mop regularly
- Keep all surfaces and sink clean
- Remove all clothing, dirty or clean

7.

Bathroom

Clean & bright

- Clean or replace all shower curtains
- Clean any mouldy areas
- Replace caulking to make it look new again
- Take off all cloth toilet lids & keep lids closed
- Hide garbage cans and cleaning supplies
- Organise cabinets to be nice and neat
- Clear and clean ALL surfaces
- Display a bottle of hand soap
- Purchase new towels if necessary
- Coordinate all linens in 1 or 2 colours
- Fold towels in thirds on towel rack
- Remove all unnecessary items

8.

Exterior

Step back & evaluate

- Pressure wash any dirty/stained concrete
- Re-stain deck wood as needed
- Wash windows, inside and out
- Use outdoor furniture to show use of space
- Create a retreat with drapes & pillows, etc.
- Clean/ repaint the front door if needed
- Repaint the exterior and trim if needed
- Replace any rotten wood
- Sweep all walkways, porches & decks

9.

Yard & Garden

Trim & nurture

- Prune bushes and plants
- Don't let shrubs or plants block windows
- Weed & remove any dead plants
- Put down fresh mulch to restore color contrast
- Keep the lawn freshly mowed, edged, and fertilised
- Add a few flowers for a splash of color if needed



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